

FUNCTIONS

The Prince specialises in private and corporate functions for almost any occasion. Located on the first floor of the hotel, our function room boasts a fabulous wrap-around balcony that adds that extra area of relaxation and enjoyment for you and your guests. The function room comes complete with full bar facilities, jukebox, pool table, plasma screens and amenities. Live music is also available.

To assist in the planning of your function, please find following our terms and conditions along with our function menu

- Tentative bookings will be held for 48 hours only. To secure your booking, a signed copy of the function terms and conditions is required along with the room hire charge of \$300 payable by cash, eftpos or credit card. This charge is based on 5 hours hire. Additional time can be requested and may incur a further charge
- Weekend evening functions require a minimum of 100 guests and daytime or weeknight functions require a minimum of 40 guests. Although we cater for various functions, we do not host 18th, 19th or 20th Birthdays
- All functions require a \$500 cash bond. This is due and payable on the date of the function and will be refunded the following day provided the room is left neat, undamaged and the night is without incident. Any damage or loss of property at the hotel sustained during the function is the responsibility of the organiser and costs will be deducted from the bond. The hotel accepts no responsibility or liability for the damage to, or loss of merchandise or equipment belonging to the hirer
- A bar tab facility is available with the option of full or partly subsidised drinks. Alternatively drinks may be purchased by guests on an individual basis. This is payable on the date of the function
- All food costs are to be finalised and paid for 7 days prior to the function via cash, eftpos or credit card to the restaurant manager
- No items are to be stuck to walls. Table decorations, balloons & streamers are welcome. Confetti or similar products are not allowed. Cleaning fees will be charged and deducted from the bond if used
- Organisers of functions will, at all times, be responsible for the conduct of their guests. Failing to control intoxicated persons could result in the function being cancelled or the offenders being removed from the premises as well as a non-return of the bond. The function room is licensed for minors, however, they are not allowed near the bar area and must be in the company of an adult at all times
- BYO food or beverages are not allowed
- DVD facilities are available however you are advised to test the compatibility with your CD or DVD prior to the event

For more information visit www.princeofwales.com.au or contact the hotel Monday - Friday between 10am - 4pm on 4963 1722

I, _____ have read and understand the Terms and Conditions in relation to the Hire of the Prince of Wales Function Room

Signed by The Hirer

Witnessed by The Prince

Signed: _____

Signed: _____

Date: _____

Print Name: _____